



Harvard Family Research Project
Harvard Graduate School of Education

Assessing Family Engagement in Out-of-School Time Worksheet

Prepared for the Community Schools National Forum
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Building on current research in family engagement, this worksheet is designed to help you assess the ways in which your program or organization engages families in out-of-school-time hours and to develop new ideas and strategies for strengthening this component of your work. This worksheet can be used in conjunction with our Out-of-School Time Evaluation Snapshot, *Engaging With Families in Out-of-School Time Learning*, available on our website at www.gse.harvard.edu/hfrp/projects/afterschool/resources/snapshot4.html.

| | WHAT ARE YOU DOING NOW? | IN WHAT WAYS CAN YOU BE MORE EFFECTIVE? |
|--|-------------------------|---|
| 1. Activities or Strategies That Support Families | | |
| <ul style="list-style-type: none"> ▪ Support Services | | |
| <ul style="list-style-type: none"> ▪ Events | | |
| <ul style="list-style-type: none"> ▪ Classes | | |

| | WHAT ARE YOU DOING NOW? | IN WHAT WAYS CAN YOU BE MORE EFFECTIVE? |
|--|-------------------------|---|
| 2. Activities or Strategies That Support Communication and Relationship Building With Parents | | |
| <ul style="list-style-type: none"> ▪ Verbal Communication and Meetings | | |
| <ul style="list-style-type: none"> ▪ Written Information | | |
| 3. Services Parents Offer to Programs | | |
| <ul style="list-style-type: none"> ▪ Paid Staff | | |
| <ul style="list-style-type: none"> ▪ Volunteers and Unpaid Staff | | |
| <ul style="list-style-type: none"> ▪ Decision-Making or Organizing Roles | | |